

Chief Executive Officer Report

TO: **San Jacinto College Board of Trustees**
FROM: **Dr. Brenda Hellyer, Chancellor / Chief Executive Officer**
DATE: **October 7, 2024**
RE: **Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)**

San Jacinto College is a one-college system comprised of five campuses, several extension centers, a distance learning program, and a district office. The College is under the direction of one Board of Trustees, a Chancellor, and a Title IX Coordinator who oversees Title IX reports for all the locations.

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ includes all of the required reporting information to the **San Jacinto College Board of Trustees** for the time period of **September 1, 2023** through **August 31, 2024**. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at <https://www.sanjac.edu/reporting-sexual-misconduct>.

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

CEO Summary Data Report
September 1, 2023 through August 31, 2024

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252	123
Number of confidential reports ² under Section 51.252	21
Number of investigations conducted under Section 51.252	0
Disposition ³ of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation	0
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	0
d. SUBTOTAL	0
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process	123

Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee’s failure to report or who submits a false report to the institution under Section 51.255(a)	3
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	2
b. Employee resignation, in lieu of institutional intent to terminate	1

² “Number of confidential reports” is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

³ “Disposition” means “final result under the institution’s disciplinary process” as defined in the Texas Higher Education Coordinating Board’s (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

Chief Executive Officer Annual Certification to THECB

San Jacinto College

for the time period of **September 1, 2023** through **August 31, 2024**

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Under Texas Education Code (TEC), Section 51.258, the institution's Chief Executive Officer is required to annually certify in writing to the Coordinating Board that the institution is in substantial compliance with TEC, Title 3, Subtitle A, Chapter 51, Subchapter E-2. Per THECB Rule 3.19, this certification is made annually in October of each year.

By signing this statement, I certify that **San Jacinto College** is in substantial compliance with TEC, Title 3, Subtitle A, Chapter 51, Subchapter E-2.

As evidence of the institution's compliance with Subchapter E-2:

1. The annual Chief Executive Officer Report was submitted to the institution's governing board on **October 7, 2024**.
2. A summary data report is posted on the institution's website at <https://www.sanjac.edu/reporting-sexual-misconduct>.

Signature of CEO:

Brenda Hellyer

Printed Name:

Brenda Hellyer

Date:

Chancellor
San Jacinto College

10/7/2024