

**Purchase Request #1**  
**Regular Board Meeting September 11, 2023**  
**Consideration of Delegation of Authority to Contract for North Campus**  
**N.10 Roof Life Extension Project**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees authorize the Chancellor or her designee to approve a contract with the highest ranked respondent to the public solicitation for the Building N10 roof life extension project at the North Campus.

**BACKGROUND**

In February 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for each construction or renovation project. On August 9, 2023, the Chancellor's designee approved the competitive sealed proposal (CSP) solicitation method for this construction project. Detailed project plans and specifications developed by Huitt-Zollars, Inc. are being used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP No. 24-04 was issued on August 17, 2023, to procure construction services for this project. Each response received will be evaluated by a team comprised of representatives from capital projects, facilities services, and Huitt-Zollars, Inc. Evaluation and ranking of the submittals will be based on criteria published in the solicitation.

**IMPACT OF THIS ACTION**

Approval of this action will authorize the Chancellor or her designee to contract with the highest ranked respondent so that construction can be expedited to minimize adverse impacts on the Fall semester student experience.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The cost of this project is not expected to exceed \$400,000. The project will be funded from the 2015 Bond Program Deferred Maintenance line.

**MONITORING AND REPORTING TIMELINE**

This project will be managed by Capital Projects staff and is expected to be completed by January 2024.

**ATTACHMENTS**

None.

**RESOURCE PERSONNEL**

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
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**CSP 24-04**  
**Bldg. N10 Roof Life Extension**  
**Attachment 1 – Tabulation**

**QUALIFICATIONS**

#	Vendors	Section 1: Staffing Approach & Management	Section 2: History & Experience	Section 2: References	Section 3: Safety	Section 4: Financial Letter	Total Points
	<i>Total Points</i>	<i>25</i>	<i>20</i>	<i>10</i>	<i>10</i>	<i>5</i>	<i>70</i>
1	Atlas Universal Roofing, Inc.	23.75	19.00	8.75	8.25	4.19	<b>63.94</b>
2	TADCO Roofing LLC	21.54	13.75	8.88	7.50	3.44	<b>55.11</b>
3	Liqua Tech	13.11	14.75	9.00	8.25	3.88	<b>48.99</b>
4	Thermal Protection Services, LLC	17.35	11.50	7.00	6.50	2.88	<b>45.23</b>
5	One Ply Roofing Co.	15.98	12.75	-	6.75	2.19	<b>37.67</b>
6	Brazos Commercial Roofing	6.90	8.50	5.75	6.25	1.88	<b>29.28</b>

**FINAL SCORES**

#	Vendors	Qualification Score	Price Score	Base Proposal	Final Score
	<i>Total Points</i>	<i>70</i>	<i>30</i>		<i>100</i>
1	Atlas Universal Roofing, Inc.	63.94	28.94	\$ 362,553.00	<b>92.88</b>
2	TADCO Roofing LLC	55.11	30.00	349,739.72	<b>85.11</b>
3	Thermal Protection Services, LLC	45.23	25.41	412,917.00	<b>70.64</b>
4	Liqua Tech	48.99	20.08	522,458.00	<b>69.07</b>
5	One Ply Roofing Co.	37.67	26.97	389,000.00	<b>64.64</b>
6	Brazos Commercial Roofing	29.28	25.28	415,000.00	<b>54.56</b>