

**San Jacinto College District Board Workshop
July 6, 2015
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Ken Lynn, Mandi Reiland, Danny Snooks, Steve Trncak
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 5:18 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072 & 551.074, of the Texas Open Meetings Act, for the following purposes: Real Estate and Personnel	Adjourned to closed session at 5:19 p.m.
IV.	Reconvene in Open Meeting	Reconvened in open meeting at 6:01 p.m.

<p>V.</p>	<p>Review of Construction Request Projects</p>	<p>Brenda Hellyer reviewed the construction request projects because there was not a building committee meeting during the past month.</p> <ul style="list-style-type: none"> • Construction Request 1 – Purchase Architectural services – \$2,554,625 This request is to provide architectural services necessary for the design and construction of the Center for Petrochemical, Manufacturing, and Technology to be constructed at the Central Campus. The cost is calculated based on total cost multiplied by 6.5% (the fee for the architect), which is coming from 2008 bond contingency. This percentage is the same rate that was used in the 2008 Bond. • Construction Request 2 – Change to architectural contract for north campus center for industrial technology - \$123,420 This request is to approve a change order to the contract for Morris Architects for additional design services in connection with the North Campus Center for Industrial Technology. The additional services will provide for Uvalde Road improvements to serve North Campus. Morris architect rate is also at 6.5%. • Construction Request 3 – Programming Services, \$114,500 This request is to purchase programming services from Facility Programming for a new Center for Petrochemical, Manufacturing, and Technology to be constructed at the Central Campus. Funds are coming from the 2008 Bond Program contingency.
<p>VI.</p>	<p>Discussion of 2015 – 2016 Budget Process</p>	<p>Brenda Hellyer discussed the 2015 – 2016 budget process. The budget proposal will go to Finance Committee on July 21, 2015 to review. Details are still being worked through all of the details of it. Not only was there a reduction of State funds of approximately \$630,000, but there has been an increase in benefits effecting retirement and health insurance costs of approximately \$1.2 million. We are building in 1.5% increase in tuition and fees based on enrollment.</p> <p>Brenda proposed a change in Board meeting date from August 3, 2015 to August 17, 2015 to allow time for review of budget and also bring bond order to the Board for approval. The September Board meeting will be rescheduled from August 31, 2015 to September 14, 2015, to allow more time between Board meetings. Keith Sinor will be out of town for the September date, but there were no other conflicts for these date changes.</p>

<p>VII.</p>	<p>Discussion of Board Committee and San Jacinto College Foundation Assignments</p>	<p>Dan Mims discussed the current structure for the board committees. The Board discussed keeping the members on the same committees. Also, the preference was to keep the chairs the same.</p> <p>Brenda suggested bringing certain items, especially those pertaining to the 2015 Bond Program, forward to the workshops and not just the committee meetings. Dr. Wheeler stated that for the last bond, there was a presentation on delivery methods to the entire Board.</p> <p>For the Foundation Board, Larry is unable to make the meetings as often as he would like to. Larry said the Executive committee meeting would be the most beneficial to attend.</p> <p>Dr. Ruede Wheeler and Larry Wilson will serve on the Board of Directors for the Foundation.</p> <p>Foundation Meetings Include: -Executive Committee meeting are once a month, on Wednesdays. -Board meetings are quarterly. -Investment Committee -Golf Committee meeting</p>
<p>VIII.</p>	<p>Calendar</p>	<p>Brenda went over the Board calendar:</p> <ul style="list-style-type: none"> • 7/15 BAHEP Legislative Session update • 10/9 San Jacinto College State of the College at North Campus Science Building • 10/13 San Jacinto College Foundation Gold Tournament • 10/22 Economic Alliance Meeting, SJC hosting at Central Campus
<p>IX.</p>	<p>General Discussion of Meeting Items</p>	<p>Keith Sinor asked why Ted Cruz didn't support the maritime center of excellence act. Brenda explained that as she understood his position; he felt that it had the potential to commit federal funds into an institution and there are not funds available for that.</p> <p>Dan informed the Board that he, Brenda, and Teri Crawford were invited to the White House for a meeting on community colleges and the America's Promise Proposal. He said it is a testament to what San Jacinto College is doing.</p>

X.	Adjournment	Workshop adjourned at 6:22 p.m.
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