

**San Jacinto College District  
Regular Board Meeting Minutes**

**April 5, 2021**

**The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, April 5, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the Governor.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Dr. Ruede Wheeler  
Larry Wilson

**Chancellor:** Brenda Hellyer

**Others Present:** Allatia Harris  
Bo Hopper  
Matt Keim  
Mandi Reiland  
Lamar McWaine  
Eddy Ruiz  
Laurel Williamson  
Teri Zamora

**Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:18 p.m.

**Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:  
  
Erica Davis Rouse  
Dan Mims  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler  
Larry Wilson

**Invocation and Pledges to the Flags:**

The invocation was given by Dr. Allatia Harris. The pledges to the American flag and the Texas flag were led by Larry Wilson.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Mandi Reiland read an announcement regarding the meeting process.
2. Dr. Laurel Williamson recognized the 2020-2021 Honoraria Recipients.

**Student Success Presentations:**

1. Dr. Laurel Williamson and Dr. Allatia Harris provided an overview of San Jacinto College data through the Lens of Diversity. Dr. Eddy Ruiz and Dr. Lamar McWaine were introduced.

**Communications to the Board:**

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was received from Brittany Miklis for the plant sent in memory of her aunt.
2. A thank you was received from Randy Snyder for the plant sent in memory of his mother.
3. March 2021 Opportunity News
4. April 2021 Opportunity News
5. Spring 2021 Career Focus

**Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:**

There were no citizens desiring to speak before the Board:

**Informative Reports:**

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements February 2021
  - b. San Jacinto College Monthly Investment Report February 2021
  - c. San Jacinto College Quarterly Investment Report December 2020 – February 2021
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 10093 Consideration of Approval of Amendment to the 2020-2021 Budget for**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Restricted Revenue and Expenses Relating to Federal and State Grants**

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10094  
Consideration of Approval of Naming of the Programmable Logic Controller Lab at the Center for Petrochemical, Energy, and Technology**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Naming of the Programmable Logic Controller Lab at the Center for Petrochemical, Energy, and Technology.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Consideration of Approval of Policy #, Transcript Notation – First Reading (Informational Item)**

Consideration of Approval of Policy #, Transcript Notation – First Reading (Informational Item)

No vote required.

**Consideration of Approval to Rescind Policy VI-M on Security Control and Approval of Policy #, Facilities Services – First Reading (Informational Item)**

Consideration of Approval to Rescind Policy VI-M on Security Control and Approval of Policy #, Facilities Services – First Reading (Informational Item)

No vote required.

**Consideration of Approval of Policy #, Keys and Proximity Cards – First Reading (Informational Item)**

Consideration of Approval of Policy #, Keys and Proximity Cards – First Reading (Informational Item)

No vote required.

**Motion 10095  
Consideration of Purchasing Requests**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the purchasing requests.

Purchase Request #1	
Renew the Contract for Property Insurance	\$3,270,824
Purchase Request #2	
Renew the Contract for Casualty Insurance	326,800
Purchase Request #3	
Renew the Contract for Asphalt and Concrete Paving and Parking Lot Striping Services	500,000

Purchase Request #4	
Purchase Technology Services	195,000
Purchase Request #5	
Renew the Contract for Backbone Circuits	115,300
Purchase Request #6	
Purchase Graduation Event License	<u>\$129,700</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$4,537,624</b>

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10096  
Consent Agenda**

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, to approve the consent agenda.

- A. Approval of the Minutes for the March 1, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Items for Discussion/  
Possible Action**

There were no additional items discussed.

**Adjournment:**

Chair Marie Flickinger adjourned the meeting at 7:57 p.m.