

**NOTICE OF MEETING
BOARD OF TRUSTEES FINANCE COMMITTEE
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Finance Committee of the Board of Trustees of the San Jacinto Community College District will meet at 1:00 p.m., on Thursday, May 28, 2026, in Room A1.201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for a Finance Committee Meeting.

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board

The form must be completed prior to 7:30 a.m. on May 28, 2026. After completion of the form, the requestor will be contacted with further instructions. Registered participants will be allotted three minutes to address the Board Committee during the “Public Comment” portion of the meeting. Discussion shall be addressed to the Committee Chair and the Committee members. Discussion shall be limited solely to the matter indicated on the request form, which is limited to items on the agenda below. Members of the Board Committee and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow up, when appropriate.

AGENDA

- I. Call the Meeting to Order
- II. Roll Call of the Committee Members
- III. Public Comment
- IV. Approval of Minutes from February 17, 2026 Finance Committee Meeting
- V. Review and Discuss Internal Audit Reports:
 - Interpreting Services Contracts Internal Audit Report #26-103
 - Bookstore Contract Internal Audit Report #26-104
 - Internal Audit Quality Self-Assessment Report #26-107
 - Culinary Arts Program 3rd Follow-up Report #23-106-26
 - Procurement Compliance 1st Follow-up Report #25-103-26
 - CPET Contract Invoicing 1st Follow-up Report #25-104-26
 - CPD Contract Invoicing 2nd Follow-up Report # 24-102-26
 - Review audits in process for fiscal year 2025-2026

VI. Adjournment

Certificate as to Posting or Giving of Notice

On this day, May 21, 2026, this notice was posted, in accordance with the provisions of section 551.041 of the Texas Government Code, on the College’s website, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.
Chancellor