

**San Jacinto College District
Regular Board Meeting Minutes**

June 3, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 3, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

| | |
|----------------------|-------------------|
| Taylor Arbuckle | Brenda Jones |
| Rhonda Bell | Bryan Jones |
| Barbara Brown | Tami Kelly |
| Michelle Callaway | Ann Kokx-Templett |
| Pam Campbell | Kevin McKisson |
| Cristina Cárdenas | Kevin Morris |
| Teri Crawford | Jon Nelson |
| Suzanne DeBlanc | Rosalyn Parker |
| Kim Delauro | Bill Raffetto |
| Duron Dianne | Sandra Ramirez |
| William E Dickerson | Heather Rhodes |
| Chris Duke | Shelley Rinehart |
| Osasere Edo-Ewansiha | Martha Robertson |
| Teddy Farias | Gabe Rodriquez |
| Amanda Fenwick | Ron Sanchez |
| Scott Gernander | Debbie Smith |
| George González | Danny Snooks |
| Rebecca Goosen | John Stauffer |
| Jim Griffin | Van Wigginton |
| Jannely Gutierrez | Laurel Williamson |
| Allatia Harris | Carol Wilson |
| Joseph Hebert | Teri Zamora |
| Rosie Helms | Joanna Zimmermann |
| Mini Izaguirre | |
| Sallie Kay Janes | |

| | |
|--|---|
| Public Budget Hearing: | Chair Marie Flickinger called the Public Budget Hearing to order at 7:00 p.m. Teri Zamora reviewed the 2019-2020 budget presentation. There were no citizens desiring to speak in the public comment portion of the hearing. The hearing was adjourned at 7:17 p.m. |
| Call the Meeting to order: | Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:18 p.m. |
| Roll Call of Board Members: | Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson |
| Invocation and Pledges to the Flags: | The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse. |
| Special Announcements, Recognitions, Introductions, and Presentations: | <ol style="list-style-type: none"> 1. Dr. Bill Raffetto presented on the College-Wide Literary Magazine. Students present were invited to read their work from the magazine. 2. Recognition of Monument Award Recipients was tabled and will be presented at a future Board Meeting. 3. Recognition of the PTEC Troubleshooting Team was tabled and will be presented at a future Board Meeting. |
| Student Success Presentations: | <ol style="list-style-type: none"> 1. Michelle Callaway presented an update on the FTIC Fall-to-Spring Persistence. |
| Communications to the Board: | <ol style="list-style-type: none"> 1. A thank you was sent to the Board from Brittany Heim for the plant sent in memory of her grandfather. 2. A thank you was sent to the Board from Bill Dowell for the plant sent in memory of his sister. 3. A thank you was sent to the Board from Mary Johnson for the plant sent in memory of her husband. 4. A copy of the June Opportunity News was distributed. |
| Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: | There were no citizens requesting to be heard before the Board. |
| Informative Reports: | Chair Marie Flickinger indicated such reports were in the Board documents and online. |

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes
- E. San Jacinto College Finance Committee Minutes

Oath of Officer Administered to Recently Elected Trustees Mr. Danny Snooks swore in re-elected Trustees Marie Flickinger and Larry Wilson.

Motion 9965 Consideration of Approval of Election of Officers for the Board of Trustees Larry Wilson nominated Marie Flickinger for the office of Chair. No further nominations were received for Chair.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated John Moon, Jr. for the office of Vice Chair. No further nominations were received for Vice Chair.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated Keith Sinor for the office of Secretary. No further nominations were received for Secretary.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Larry Wilson nominated Erica Davis Rouse for the office of Assistant Secretary. No further nominations were received for Assistant Secretary.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9966 Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

- Motion 9967** Motion was made by Keith Sinor, seconded by Dan Mims, for approval of
Consideration of Proposed Budget for 2019 – 2020.
Approval of
Proposed
Budget for 2019 **Motion Carried.**
– 2020
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9968** Motion was made by Erica Davis Rouse, seconded by John Moon, Jr., for
Consideration of approval of the 2019-2020 Annual Priorities.
Approval of the
2019-2020
Annual **Motion Carried.**
Priorities
- Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9969** Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for
Consideration of approval Full-time Salary Schedules, Part-time Hourly Pay Rates, and
Approval of Stipends and Market Premiums for 2019-2020.
Full-time Salary
Schedules, Part- **Motion Carried.**
time Hourly Pay
Rates, and
Stipends and **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Market **Nays:** None
Premiums for
2019-2020
- Consideration of** Informational Item on Policy #, Service Animals – First Reading
Approval of (Informational Only).
Policy #, Service
Animals – First
Reading
- No vote required.**
- Consideration of** Informational Item on Policy #, Volunteer Service – First Reading
Approval of (Informational Only).
Policy #,
Volunteer
Service – First **No vote required.**
Reading
- Motion 9970** Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of
Consideration of the purchasing requests.
Purchasing
Requests

| | |
|---|-----------|
| Purchase Request #1 RFP 19-10 - Purchase Cosmetology Equipment and Furniture | \$260,000 |
| Purchase Request #2 IFB 19-25 - Purchase Fabricated Valve Stations and Valves for the Center for Petrochemical, Energy, and Technology | 93,547 |
| Purchase Request #3 RFP 19-26 - Purchase Non-Destructive Testing Lab Equipment for the Center for Petrochemical, Energy, and Technology | 420,000 |
| Purchase Request #4 Purchase Audio Visual Equipment and Services | 1,450,000 |
| Purchase Request #5 Additional Funds for Architectural Services of Maritime Center Expansion | 61,789 |
| Purchase Request #6 Contract for Asbestos Abatement Monitoring for North Campus Wheeler, Brightwell, Spencer Buildings | 114,087 |
| Purchase Request #7 Amend Contract for Central Campus Frels Building ECHS Renovation | 50,000 |
| Purchase Request #8 Contract for Architectural Services for South Campus S-7 and S-9 Roof Replacement | 86,000 |
| Purchase Request #9 Contract for Replacement of South Campus Student Center Fire Alarm System | 70,000 |
| Purchase Request #10 Purchase Automated External Defibrillators | 90,000 |
| Purchase Request #11 Contract for LED Parking Lot Lighting Project | 200,000 |
| Purchase Request 12 Purchase Lab Casework for the Central Campus Science Building | 26,250 |
| Purchase Request #13 Purchase Microscopes | 107,000 |
| Purchase Request #14 Renew Contract for Disaster Recovery Services | 750,000 |

| | |
|---|--------------------|
| Purchase Request #15 Purchase a Courseware Subscription | 100,000 |
| Purchase Request #16 Purchase Benchtop Analytical Instruments | 95,000 |
| Purchase Request #17 Purchase Achieving the Dream Coaching Services | 52,000 |
| Purchase Request #18 Purchase Patient Simulator Manikins & Automated Medication Dispensing System | 300,000 |
| Purchase Request #19 Additional Funds for Computer Supplies and Equipment | 50,000 |
| Purchase Request #20 Additional Funds for IT Consulting Services | 30,000 |
| Purchase Request #21 Additional Funds for Library Hosting, Maintenance & Subscription Services | 6,000 |
| Purchase Request #22 Additional Funds for Medical and Science Supplies and Equipment | 250,000 |
| Purchase Request #23 Approve Emergency Disaster Recovery Services | 2,000,000 |
| Purchase Request #24 Additional Funds for Data Cabling, Audiovisual Equipment and Services | <u>200,000</u> |
| TOTAL OF PURCHASE REQUESTS | \$6,961,673 |

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9971
Consent Agenda**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

- A. Approval of the Minutes for the May 6, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations as presented in the closed session of the workshop

- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:49 p.m.